

# URGENT! THIS IS YOUR 2013-2014 LIONS CLUB'S OFFICER REPORTING FORM

**Lion Secretary:** Reporting newly elected club officers is extremely important to ensure that the new officers receive the information and material they will need for the coming year. You may report the new officers using the MyLCI Web site or by mailing this printed form to International Headquarters and your District Governor (deadline May 15). Mailing instructions follow.

Changes in club officers during the fiscal year should be entered in MyLCI or sent to International Headquarters and your District Governor.

IDENT.	CLUB NO.	DISTRICT	NAME OF CLUB	INTL. OFFICE USE ONLY
				LANG. COUNTRY

Your meeting place and time are printed on the left. If there are changes in your meeting information, indicate the changes below.

	SUN.	MON.	TUE.	WED.	THUR.	FRI.	SAT.
EACH WEEK							
1ST WEEK							
2ND WEEK							
3RD WEEK							
4TH WEEK							
ALTERNATE WEEKS							
HOUR							

MEETING PLACE \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

POSTAL CODE \_\_\_\_\_

STATE OR PROVINCE \_\_\_\_\_

Club Web site URL \_\_\_\_\_

\* Member numbers are found on the Semi-Annual Membership Dues Invoice.  
 # Provide updated home address information in the local mailing format.  
 Lions mail will be sent to the home address unless SEND MAIL TO CLUB ADDRESS is checked.

**CLUB MAILING ADDRESS:**

<b>PRESIDENT:</b> NAME	MEMBER NUMBER*	PREFERRED CONTACT NUMBER:
#		
#		PHONE TYPE <input type="checkbox"/> CELL <input type="checkbox"/> HOME <input type="checkbox"/> BUSINESS
E-MAIL ADDRESS	SPOUSE/ADULT COMPANION NAME	SEND MAIL TO CLUB ADDRESS <input type="checkbox"/>
<b>SECRETARY:</b> NAME	MEMBER NUMBER*	PREFERRED CONTACT NUMBER:
#		
#		PHONE TYPE <input type="checkbox"/> CELL <input type="checkbox"/> HOME <input type="checkbox"/> BUSINESS
E-MAIL ADDRESS	SPOUSE/ADULT COMPANION NAME	SEND MAIL TO CLUB ADDRESS <input type="checkbox"/>
<b>TREASURER:</b> NAME	MEMBER NUMBER*	PREFERRED CONTACT NUMBER:
#		
#		PHONE TYPE <input type="checkbox"/> CELL <input type="checkbox"/> HOME <input type="checkbox"/> BUSINESS
E-MAIL ADDRESS	SPOUSE/ADULT COMPANION NAME	SEND MAIL TO CLUB ADDRESS <input type="checkbox"/>

\* Member numbers are found on the Semi-Annual Membership Dues Invoice.  
 # Provide updated home address information in the local mailing format.  
 Lions mail will be sent to the home address unless SEND MAIL TO CLUB ADDRESS is checked.

<b>FIRST CLUB VICE PRESIDENT:</b> NAME	MEMBER NUMBER*	PREFERRED CONTACT NUMBER:
#		
#		PHONE TYPE <input type="checkbox"/> CELL <input type="checkbox"/> HOME <input type="checkbox"/> BUSINESS
E-MAIL ADDRESS	SPOUSE/ADULT COMPANION NAME	SEND MAIL TO CLUB ADDRESS <input type="checkbox"/>
<b>SECOND CLUB VICE PRESIDENT:</b> NAME	MEMBER NUMBER*	PREFERRED CONTACT NUMBER:
#		
#		PHONE TYPE <input type="checkbox"/> CELL <input type="checkbox"/> HOME <input type="checkbox"/> BUSINESS
E-MAIL ADDRESS	SPOUSE/ADULT COMPANION NAME	SEND MAIL TO CLUB ADDRESS <input type="checkbox"/>
<b>MEMBERSHIP CHAIRPERSON:</b> NAME	MEMBER NUMBER*	PREFERRED CONTACT NUMBER:
#		
#		PHONE TYPE <input type="checkbox"/> CELL <input type="checkbox"/> HOME <input type="checkbox"/> BUSINESS
E-MAIL ADDRESS	SPOUSE/ADULT COMPANION NAME	SEND MAIL TO CLUB ADDRESS <input type="checkbox"/>

**Mailing instructions:**

- a. Send one copy to International Headquarters using the enclosed envelope or using the following address:  
 LIONS CLUBS INTERNATIONAL  
 300 WEST 22ND STREET  
 OAK BROOK, IL 60523-8842 USA  
  
 E-mail: stats@lionsclubs.org  
 Fax: 630-706-9295  
 Phone: 630-468-3830
- b. Send one copy to your District Governor.
- c. Alternatively, next year officers can be submitted via the MyLCI Web site.  
<http://mylci.lionsclubs.org>